



Republic of the Philippines  
Province of Cagayan  
**MUNICIPALITY OF AMULUNG**



**OFFICE OF THE MUNICIPAL MAYOR**

Office Order No. 04  
Series of 2024

TO: MARIVIC B. PASCUAL  
DATE: JANUARY 15, 2024  
FROM: HON. ELPIDIO R. RENDON  
MUNICIPAL MAYOR  
SUBJECT: ADDITIONAL TASKS

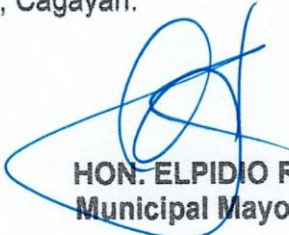
In exigency of service, Marivic B. Pascual is hereby required to perform additional task to wit:

| EMPLOYEE           | REGULAR POSITION/<br>FUNCTION | ADDITIONAL TASK  |
|--------------------|-------------------------------|--|
| Marivic B. Pascual | Administrative Aide I         | To act as Clerk at the Rural Health Unit of Amulung and Birthing Center and Rural Sanitary Inspector (RSI)<br>- Alternate especially in cases wherein the RSI is on OB |

The above-mentioned employee is still expected to perform her regular functions with the additional tasks assigned to her without any interruption of delivering basic services and conflict of work schedules. She is entitled to receive benefits and other emoluments appurtenant to her additional tasks.

For your compliance.




Signed this 15<sup>th</sup> day of January 2024 at Centro, Amulung, Cagayan.

  
HON. ELPIDIO R. RENDON  
Municipal Mayor



*"Serbisyonang may Pus"* 



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